

Parks & Recreation

ASmith
**Recreation
Center**

City of Tecumseh

810 N. Evans Street ♦ Tecumseh, MI 49286 ♦ Phone: 517-423-5602 ♦ www.mytecumseh.org

Mailing Address:
PO Box 396
Tecumseh MI 49286

Picnic Shelter & Gazebo Agreement

Park Shelter/Gazebo Requested _____

Day/Date Requested _____ Time of event: _____

Number of People Expected _____

Sign at pavilion: "Shelter Reserved for _____"

Name _____
(Contact person must be in attendance at the event)

Phone Number _____ Email address: _____

Address _____

City _____ State _____ Zip _____

Will you be inviting a food truck to your event? (circle one) Yes No

List all activities, including any equipment to be used

I understand and agree to abide by the City of Tecumseh Parks & Recreation Department and its policies (see reverse).

Renter's Signature _____ Date _____

OFFICE USE

Rental Amount Paid _____ Date _____ Shelter Sign Done: _____

Check Number/Cash/Credit Card

Received by _____ Date _____

Updated April 2024

Picnic Shelter & Gazebo Agreement Policies

- The renter agrees to clean the picnic shelter or gazebo area (pick up and dispose of trash in receptacles, etc.) upon the completion of event.
- No motorized vehicles are allowed on the grass.
- When renting Cal Zorn, we do not guarantee the splash pad will be functioning. Typical operating season is Memorial Day through Labor Day.
- Bounce houses are not permitted.
- Alcohol and/or smoking are not permitted on park property.
- Food trucks may be operational on city park property with a permit.
- It is recommended that renters carry their confirmation of reservation with them at time of occupancy.
- Electricity is available at Cal Zorn, Aden Mead, Adams, and Hotrum parks during summer season. Not guaranteed in winter months.
- Rentals only guarantee the use of the shelter area in the park.
- Winter maintenance and snow clearing is not guaranteed.
- All parks close at dusk.
- Persons making reservations must be at least 18 years of age.
- Cancellations made 3 weeks prior to the event will receive a refund less a \$25 administrative fee. Cancellations made with less than 3 weeks before the event will forfeit their entire rental fee.
- There is no refund due to weather.
- The City reserves the right to cancel this agreement.