

# Parks & Recreation



City of Tecumseh

810 N. Evans Street ♦ Tecumseh, MI 49286 ♦ Phone: 517-423-5602 ♦ www.mytecumseh.org

Mailing Address:  
PO Box 396  
Tecumseh MI 49286

## Picnic Shelter & Gazebo Agreement

Park Shelter/Gazebo Requested \_\_\_\_\_

Day/Date Requested \_\_\_\_\_ Time of event: \_\_\_\_\_

Number of People Expected \_\_\_\_\_

Sign at pavilion: "Shelter Reserved for \_\_\_\_\_"

Name \_\_\_\_\_

(Contact person must be in attendance at the event)

Phone Number \_\_\_\_\_ Email address: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

List all activities, including any equipment to be used

I understand and agree to abide by the City of Tecumseh Parks & Recreation Department and its policies (see reverse).

Renter's Signature \_\_\_\_\_ Date \_\_\_\_\_

### OFFICE USE

Rental Amount Paid \_\_\_\_\_ Date \_\_\_\_\_ Shelter Sign Done: \_\_\_\_\_

Check Number/Cash/Credit Card

Received by \_\_\_\_\_ Date \_\_\_\_\_

Updated April 2024

## ***Picnic Shelter & Gazebo Agreement Policies***

- The renter agrees to clean the picnic shelter or gazebo area (pick up and dispose of trash in receptacles, etc.) upon the completion of event.
- No motorized vehicles are allowed on the grass.
- When renting Cal Zorn, we do not guarantee the splash pad will be functioning.
- Bounce houses are not permitted.
- Alcohol and/or smoking are not permitted on park property.
- Food trucks may be operational on city park property with a permit.
- It is recommended that renters carry their confirmation of reservation with them at time of occupancy.
- Electricity is available at Cal Zorn, Aden Mead, Adams, and Hotrum parks during summer season. Not guaranteed in winter months.
- Rentals only guarantee the use of the shelter area in the park.
- Winter maintenance and snow clearing is not guaranteed.
- All parks close at dusk.
- Persons making reservations must be at least 18 years of age.
- Cancellations made 3 weeks prior to the event will receive a refund less a \$25 administrative fee. Cancellations made with less than 3 weeks before the event will forfeit their entire rental fee.
- There is no refund due to weather.
- The City reserves the right to cancel this agreement.